

## NOTICE TO MARINERS

### No 24 of 2016

(Update and Re-Issue of Notice to Mariners No 24 of 2014)

### Port of Southampton - 'Bulk Liquids Transfer Request' Form - Western & Eastern Docks, Dubai Ports World (Southampton) Container Terminal

- 1 **NOTICE IS HEREBY GIVEN** that all Masters, Contractors and Agents must ensure that a 'Bulk Liquids Transfer Request' Form is submitted and approved by the Harbour Master's Office prior to commencing any 'bulk transfer of liquids' from or to a road bowser at any vessel berthed in the Western Docks, Eastern Docks or at Dubai Ports World (Southampton) Container Terminal.
- 2 A 'Bulk Liquids Transfer Request' Form (attached), with Part A completed, must be sent to and approved by VTS Southampton at least 12 hours before transfer operations commence. Details on the Form should include how many road bowzers are expected to be involved in the delivery/collection, with vehicle registration number when possible. If approval is given, the form will be signed by an ABP authorised person (normally the VTS Watch Manager) and returned.
- 3 Confirmation that the Safety Check List, Part B, has been completed should be given to VTS, on 02380 608208, immediately before any transfer commences.
- 4 In the event that permission is **not** granted then the Master / Contractor / Agent will be advised and the Request Form will be returned and endorsed 'Permission Refused' detailing the reason(s) for refusal.
- 5 For the purpose of this Notice the term 'Bulk Liquids' includes any liquid in bulk, for example, bunkers, lub oil, black water, bilge slops. This list is not exclusive.
- 6 For the purpose of this Notice, the term 'dock estate' in Southampton Harbour Byelaws 2003 Byelaws Nos 36, 40, 42 and 47,' refers to the berths described in Paragraph 1.
- 7 Masters, Contractors and Agents of vessels at berths within the Southampton Harbour Authority's area should also advise VTS, for information only, when bulk transfers of liquids by road bowser are due to be undertaken. No formal approval will be required from VTS, other than for transfers at the berths described in Paragraph 1 above, and acknowledgement will be by return of the unsigned Form.

**Vessel Traffic Services Centre  
Berth 37, Eastern Docks  
Southampton**

**Captain M Phipps  
Harbour Master**

01 January 2016

**Owners, Agents, Charterers, Marinas, Yacht Clubs and Recreational Sailing Organisations should ensure that the contents of this Notice are made known to the masters or persons in charge of their vessels or craft.**

# Bulk Liquids Transfer Request

(January 2016)

Request No: .....

## Part A

### REQUEST TO CARRY OUT THE TRANSFER OF BULK LIQUIDS FROM ROAD TANKERS TO OR FROM SHIPS ON BERTHS IN THE PORT OF SOUTHAMPTON

Berth No	.....	Vessel	.....
Agent / Owner	.....	Master	.....
Address	.....	Date & Time of delivery	.....
Tel No (On Site)	.....	Fax No (Sender's Fax)	.....
Name of Company carrying out the Transfer	.....		
Type and Quantity of liquid to be transferred	.....		
Liquid Hazmat Code	.....		
Delivery vehicle registration	.....		

**Forward to:** Harbour Master, Associated British Ports, VTS Centre, 37 Berth, Eastern Docks, Southampton SO14 3GG

**Telephone:** 023 8060 8208 (Southampton VTS - 24 hours) **Fax:** 023 8023 2991

<p><b>Permission Granted/Refused</b> .....</p> <p style="text-align: center;">(ABP Authorised Person)</p> <p>Date ..... Time .....</p>	<p><b>FOR INTERNAL USE:</b> Request received</p> <p>Date ..... Time .....</p>
Reason for refusal .....	

## Part B

### SAFETY CHECK LIST TO BE COMPLETED IMMEDIATELY BEFORE TRANSFER COMMENCES

		YES	NO
1	Is the vessel securely moored?		
2	Will Flag 'B' be exhibited?		
3	Will there be suitable fire fighting appliances readily available?		
4	Will there be a ready supply of counter pollution equipment nearby?		
5	Will there be drip trays in position?		
6	Will all scuppers and drains be effectively blocked?		
7	Has VTS been informed before commencing transfer?		

Signed by Master/Person in charge .....

### VTS IS TO BE INFORMED PRIOR TO COMMENCING & UPON COMPLETION OF TRANSFER

#### **IMPORTANT NOTE:**

IN THE EVENT OF OIL OR ANY OTHER POLLUTANT SPILLING INTO THE WATER, SOUTHAMPTON VTS IS TO BE CONTACTED IMMEDIATELY. FAILURE TO DO SO MAY RESULT IN PROSECUTION UNDER THE MERCHANT SHIPPING ACT 1995 SECTION 136(1).