

## NOTICE TO MARINERS

No 07 of 2023

### Port of Southampton – 'Hot Work Request' Form - Western & Eastern Docks, Dubai Ports World (Southampton) Container Terminal

- 1 **NOTICE IS HEREBY GIVEN** that all Masters, Agents and Contractors must ensure that a 'Hot Work Request' Form is submitted and approved by the Harbour Master's Office prior to commencing any 'hot work' on board, or adjacent (within six metres of the quay edge), to any vessel berthed in the Western, Eastern Docks or at Dubai Ports World (Southampton) Container Terminal.
- 2 A completed 'Hot Work Request' Form (attached) must be sent to and approved by Southampton VTS before 'hot work' operations commence. If approval is given, the form will be signed by an ABP authorised person and returned.
- 3 In the event that permission is **not** granted then the Master / agent / contractor will be advised ASAP and the request will be returned and endorsed 'Permission Refused' giving reasons for refusal.
- 4 For the purposes of this Notice the term 'hot work' includes burning, welding or other work involving naked flames on board vessels and / or on quays, immediately adjacent to vessels.
- 5 For the purpose of Southampton Harbour Byelaws 2003 No 57 'Hot Working' the term 'within the Port' refers to the berths described in Paragraph 1 of this Notice.
- 6 Masters, contractors and agents of vessels at anchor and at berths within the Southampton Harbour Authority's area should advise VTS when Hot Works are due to be undertaken for information only. No approval will be required from VTS for Hot works other than at the berths described in Paragraph 1.
- 7 From June / July 2023, ABP Southampton will be moving over to an automated system to eliminate the need for separate forms. More information will be released nearer the time.

**Vessel Traffic Services Centre  
Ocean Gate  
Atlantic Way  
Southampton**

**Steven Masters  
Harbour Master**

27th February 2023

**Owners, Agents, Charterers, Marinas, Yacht Clubs and Recreational Sailing  
Organisations should ensure that the contents of this Notice are made known to the  
masters or persons in charge of their vessels or craft.**

# ASSOCIATED BRITISH PORTS, Southampton

## Hot Work Request Request No:.....

Berth No / Anchorage ..... Vessel .....

Agent / Owner ..... Master .....

Address .....

Tel No ..... Facsimile ..... to which form is to be returned

Name of Contractor who will carry out Hot Work .....

Description of Work to be carried out .....

..... Date .....

### GENERAL CONDITIONS AND PRECAUTIONS TO BE OBSERVED

(Tick or delete as appropriate)

- 1) Area clear of dangerous material and Gas free (Certificate issued)
- 2) Adequate ventilation
- 3) All Hot Work equipment in good order
- 4) Suitable firefighting appliances readily available at the working area
- 5) Supervision being exercised by competent and responsible person
- 6) When will Hot Works commence? Date: ..... Time: .....
- 7) When will Hot Works Cease? Date ..... Time: .....
- 8) Special conditions and precautions being taken

### CERTIFICATE OF CHECKS

I am satisfied that all precautions have been taken and that safety arrangements will be maintained for the duration of work.

Name of authorised person in charge .....

Signed by Master/Manager in charge (on land) .....

Forward to: Harbour Master, Associated British Ports, VTS Centre, Ocean Gate, Atlantic Way, Southampton, SO14 3QN or [southamptonvts@abports.co.uk](mailto:southamptonvts@abports.co.uk)

**Telephone:** 023 80 608208(AHM VTS 24 hours) .....

Permission Granted .....  
(ABP Authorised Person)

Permission Refused .....  
(ABP Authorised Person)

Date ..... Time .....

Date ..... Time .....

Reason for refusal .....

FOR INTERNAL USE: Date/Time request received

**Note:** In the event that permission is not granted Owner/Agent/Master must be advised A SAP and this request endorsed 'Permission Refused' giving reasons for refusal.

[www.southamptonvts.co.uk](http://www.southamptonvts.co.uk)