

APPLICATION FOR A PILOTAGE EXEMPTION CERTIFICATE

PLEASE COMPLETE AND FORWARD TO:

PILOTAGE ADMINISTRATION  
 HARBOUR MASTER'S DEPT  
 ASSOCIATED BRITISH PORTS  
 OCEAN GATE  
 ATLANTIC WAY  
 SOUTHAMPTON  
 SO14 3QN

FULL NAME:

RANK: MASTER / FIRST MATE *(Delete as appropriate)*

VESSELS FOR WHICH A PILOTAGE EXEMPTION CERTIFICATE IS REQUIRED:

VESSEL NAME	VESSEL TYPE	LENGTH OVERALL (MTS)	LOAD DRAFT (MTS)	GROSS TONNAGE (GT)

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**PLEASE COMPLETE THE FOLLOWING IN BLOCK CAPITALS:**

I hereby submit my application for the Issue of a Pilotage Exemption Certificate (PEC)

<b>1</b>	FULL NAME:				
<b>2</b>	ADDRESS:				
<b>3</b>	TELEPHONE NUMBER: EMAIL ADDRESS:				
<b>4</b>	DATE OF BIRTH:		<b>5</b>	NATIONALITY:	
<b>6</b>	NAME & ADDRESS OF EMPLOYER / SHIPPING COMPANY:				
<b>7</b>	NAME & ADDRESS OF LOCAL AGENT:				
<b>8</b>	POSITION / RANK IN WHICH PEC IS TO BE USED: Master / First Mate (delete as applicable)				
<b>9</b>	AREA FOR WHICH A PEC IS SOUGHT Full CHA Area (To Outer Limit) <input type="checkbox"/> Partial CHA Area (To Inner Limit) <input type="checkbox"/> Restricted CHA Area (Give details) <input type="checkbox"/> .....				
<b>10</b>	(a) Applicants Grade of Certificate of Competency:		(b) Number of Certificate of Competency and Date Issued:		

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<b>11</b>	<p><b>EXPERIENCE OF THE SOUTHAMPTON PILOTAGE AREA:</b></p> <p>(a) Within the last 12 months:</p> <p>Number of Transits ..... between .....and .....</p> <p style="padding-left: 100px;">..... between ..... and .....</p> <p style="padding-left: 100px;">..... between .....and .....</p> <p style="padding-left: 40px;">Name of Vessel(s) .....</p> <p>Supply copy of evidence, eg      Log book entries / Pilotage Dockets</p> <p style="padding-left: 150px;">Employer / Master's affidavit    PEC/ Pilot assessment</p> <p>(b) Prior to the last 12 months:</p> <p>Number of Transits                  .....                  Previous holder of a PEC    YES / NO</p> <p>Name of Vessel(s).....</p>
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**12    DECLARATION**

I hereby declare that the above information is correct and confirm the following:

**(a) I have studied and am familiar with the following:**

- The Southampton Pilotage Directions including the areas and vessels to which they apply and the syllabus for local knowledge.
- The International Regulations for the prevention of collisions at sea.
- The Southampton VTS reporting procedures.
- The Southampton Harbour Bye Laws

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Notices to Mariners in force for the Port of Southampton and the Dockyard Port of Portsmouth.

The Southampton Port Users Information & Navigational Guidelines.

The Dangerous Substances in Harbour Areas Regulations 1987 (where applicable).

The tides in the pilotage area.

I have studied and am familiar with the Port of Southampton's General Directions

**(b) I have an understanding of the English Language and knowledge of the use of standard marine vocabulary.**

**Evidence of Medical Fitness (ENG1 Certificate or equivalent) is enclosed.**

I have visited the Southampton Vessel Traffic Services Centre within the last 3 months and am familiar with the VTS procedures within the pilotage area. (Duty VTS Officer to sign form overleaf.)

Signed ..... Date .....

NAME OF APPLICANT \_\_\_\_\_

NAME OF EMPLOYER /  
SHIPPING COMPANY \_\_\_\_\_

**VTS VISIT**

DATE OF VISIT \_\_\_\_\_  
VERIFIED BY \_\_\_\_\_ (VTS Officer)

**ASSESSMENT TRIPS**

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The candidate has satisfactorily demonstrated to the assessor that he is ready to be examined

INWARD PASSAGE

SHIP / DATE \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (Pilot / PEC holder)

OUTWARD PASSAGE

SHIP / DATE \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ (Pilot / PEC holder)

**FAMILIARISATION TRIPS** {see Schedule 3.1a(ii)}

SHIP / DATE \_\_\_\_\_

\_\_\_\_\_

(Pilot)

TUG / SHIP/DATE \_\_\_\_\_

\_\_\_\_\_

(Tug Master)

**IF APPLYING FOR A PEC WITH TUG ENDORSEMENT, A MINIMUM OF 4 ACTS WITH TUGS AND PILOTS REQUIRED AS PER THE PILOTAGE DIRECTIONS SECTION 4.2.1.3**

Ship Name	Pilot/PEC Holder	Tug Name(s)	Date/Time

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**EXAMINATION**

EXAMINED BY \_\_\_\_\_ DHM / AHM

\_\_\_\_\_ Pilot

PEC TO BE ISSUED / NOT TO BE ISSUED

**FEES RELATED TO THE ISSUE, EXAMINATION AND RENEWAL OF PILOTAGE EXEMPTION CERTIFICATES FOR BONA FIDE DECK OFFICERS OF VESSELS.**

Pilotage Tariff 2021	Cost
<b>A</b> Issue of a pilotage exemption certificate by examination for part of, or whole of the pilotage area.	£354.35
<b>B</b> Issue of first PEC certificate and any reissue of lost or damaged certificates	£177.18
<b>C</b> Renewal of a pilotage exemption certificate for part of, or the whole of the pilotage area.	£177.18

Please note we no longer accept cheques.

The completed PEC application form should be sent to:  
 PEC Administrator, Associated British Ports, Ocean Gate, Atlantic Way, Southampton  
 and email: [HMSouthampton@abports.co.uk](mailto:HMSouthampton@abports.co.uk)