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| **Vessel Pre-Arrival Notification** |
| **Questions should be completed by the Master, answers uploaded to AOLn by the ship’s agent** |

Ships pre-arrival procedure. Email required 24hrs, 12hrs, 6hrs to Agents email address and cc southamptonvts@abports.co.uk (Questions A-P included every notification). Call ‘Southampton Pilot’ VHF CH9 or +44 (0)2380 608208 - 3hrs before Pilot station and ‘Southampton VTS’ VHF CH12 10nm from NAB tower or Passing Needles Fairway.

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|  | **Questions** | **Answers** |
| A | Ship Name | *Enter Text Here* |
| B | Requested ETA Pilot station | Date & Local Time: *Select date/ Type time***A**[ ]  **B**[ ]  **C**[ ]  **D**[ ]  **E**[ ]  **F**[ ]  **G**(East Lepe)[ ]  |
| C | Last Port of Call | *Enter Text Here* |
| D  | Arrival Draft (1.025 Salt Water) | Fwd: *Enter Text Here* | Aft: *Enter Text Here* |
| E | No. passengers & crew | Crew: *Enter Text Here* | Pax: *Enter Text Here* |
| F | ISPS Level | Level 1 [ ]  | Level 2 [ ]  | Level 3 [ ]  |
| G | Cargo - Ballast, Loaded or IMDG \*\* | Ballast [ ]  | Part [ ]  | Full [ ]  | IMDG [ ]  |
| H | Damage, Defects, Failures or restrictions | *Enter Text Here* |
| I | Number of the tugs booked \*\*\*  | *Enter Text Here* |
| J | Voyage Purpose | *Enter Text Here* |
| K | Ship type | *Enter Text Here* |
| L | Ships Mobile or Sat Phone number | *Enter Text Here* |
| M | MHD Completed & Submitted (Within 24hrs) | Yes [ ]  | No [ ]  |
| N | Pilot arrangements rigged to SOLAS 23 | Yes [ ]  | No [ ]  |
| O | Reviewed Local Notice to Mariners \*\*\*\* | Yes [ ]  |
| P | Est Departure Draft (1.025 Salt Water) | Fwd: *Enter Text Here* | Aft: *Enter Text Here* |

Ships agent required to pass active Local Notice To Mariners to the Master and add within AOLn notes:

* Agent contact name & number, if not using the duty number.
* Mooring gang and towage provider.
* What time labor is commencing.

Completed CERS are required before a Pilot is allocated. CERS exemptions certificates must be notified by email.\*\* Compliance with Dangerous Goods in Harbour Area Regulations 2016 requires prior notification of IMDG cargo 24hrs before arrival or on departure from previous port when within 24hrs sailing time. IMDG notifications are only accepted within the CERS document uploaded via AOLn. IMDG Class One (1) and Seven (7) requires pre- approval from sotondg@abports.co.uk

\*\*\* Specific berth and vessel towage guidance can be found within the Port User Information (PUNG) at [www.southamptonvts.co.uk](http://www.southamptonvts.co.uk). Towage should be booked as per PUNG unless otherwise agreed between Master and Pilot.

\*\*\*\* <https://www.southamptonvts.co.uk/Port_Information/Navigation/Notices_to_Mariners/>